

**RECEIPT - FOR INTERNAL USE ONLY**

I hereby acknowledge receipt of the above and its marked attachments this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.  
This receipt is not an acknowledgment that such submission is complete.  
By: \_\_\_\_\_

**APPLICATION FOR APPROVAL  
SUBMISSION TO ARCHITECTURAL CONTROL COMMITTEE**

**A. GENERAL INFORMATION:**

Owner: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone Number: (h): \_\_\_\_\_ (w): \_\_\_\_\_

**B. MY REQUEST INVOLVES THE FOLLOWING TYPE OF IMPROVEMENT:**

- Landscaping
- Drive/Walk Addition or Improvement
- Basketball Backboard/Pole
- Storm Doors
- Storage Shed
- Room Addition
- Fencing
- Painting
- Deck/Patio/Slab
- Roofing
- Patio Cover/Awning
- Painting (if so, you must read and fill out Section D. below)
- Other \_\_\_\_\_

**C. DESCRIPTION OF WORK (INCLUDE NATURE, KIND, EXTERIOR COLOR, AND LOCATION OF PROPOSED IMPROVEMENT):**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. PAINT FORM FOR EXTERIOR PAINT (ONLY FILL OUT IF APPLICABLE)**

Please include the a sample of the requested paint colors and fill out the below box indicating the color name and code that you are requesting for each area to be painted.

Base/Body	
Trim	
Front Door	
Accent	

**E. NAMES AND ADDRESSES OF ARCHITECT, CONTRACTOR OR OTHER OWNER REPRESENTATIVE(S), (IF ANY):**

\_\_\_\_\_  
\_\_\_\_\_

**F. ATTACHMENTS:**

- Samples or description of colors
- Specifications (e.g. manufacturer's brochure)
- Construction Plans
- Photographs
- Other
- Sample of materials
- Elevation drawings
- Architectural drawings
- Plot Plan

I understand that I must receive the written approval of the Architectural Control Committee in order to proceed. Architectural Control Committee approval does not constitute approval of the local building or zoning department, drainage design or structural or engineering safety and/or soundness. I understand that I may be required to



